

JOUR 507 SYLLABUS FALL 2018

Welcome to JOUR 507, Practicum in Journalism.

For 3 hours, you must work at least 120 hours for the duration of the semester. For 2 credit hours, you must work at least 80 hours. For 1 hour, you must work at least 40 hours. THE DEADLINE TO SUBMIT ALL YOUR WORK IS NOON, THURSDAY, DEC. 6.

Midway (October 1) through the internship, provide me a **1-page (double-space) update** on your work and expectations for the rest of the semester in 507. At the completion of the internship, submit a **four-page reflection** (double-space) on your experience, **five work samples** and an **update to your LinkedIn profile and resume**. In the final week of the internship, you will **briefly visit** with your internship supervisor to receive feedback on what went well and what skills you need to develop. The supervisor will be made aware of the visit when a separate evaluation form from my office is sent. Your report should provide information that will be useful to the J-School and future interns. Submit your report and work samples in an 8 x 11 envelope or email electronically in PDFs to steve_rottinghaus@ku.edu by DEC. 6.

Please include the following in your internship reflection:

- Your name/company name
- Internship dates
- Description of the company and its organizational structure
- Products or services the company provides
- Your duties and responsibilities
- What you learned
- How this related to your J-School education
- J-School courses that proved helpful
- Recommendations to future students who are interested in this internship

Your J507 grade of **Satisfactory or Unsatisfactory** will be based on your report, work samples and employer's online evaluation. There is NO letter grade. The evaluation is different than the one-on-one brief discussion mentioned. If you have any questions, don't hesitate to ask.

Instructor information

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